National Interagency Fire Center
Wildland Fire Management Information (WFMI)
Weather Module – User Access Request

Please type or print clearly

Section I: User Information	
First Name:	Last Name:
Title:	Phone Number:
Email Address:	Sunset Date: (if temporary account)
Agency:	Region:	Unit:
I have a WFMI account; my Username is:	

Section II: User Acknowledgement	
I have read and agree to abide by the 'General Rules and Guidelines Governing the Use of Bureau of Land Management Computer Systems' which can be found here: https://www.nifc.blm.gov/BlmComputerRules.pdf	
Signature:	Date:

Section III: Maintenance Edit Access					
Provide Agency, Region and Unit information if edit access is needed for an entire Region or Unit. If edit access is needed for a specific station(s) please fill out the Name and NESDIS columns below.					
Agency:		Region:		Unit:	
Name:	NESDIS:	NAME:	NESDIS:	NAME:	NESDIS:

Section IV: Regional Coordinator Approval	
I certify the above individual requires EDIT access to the metadata for the identified weather stations(s) in my Agency/Region	
Name (printed):	Phone Number:
Signature:	Date:

Section V: Agency Representative Edit Approval	
Name (printed):	Phone Number:
Signature:	Date:

NIFC RAWS Help Desk: Phone	(208) 387-5475
Fax	(208) 387-5397

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INSTRUCTIONS:

1. Download the form and type information or print the form and complete by hand. Please print clearly and neatly!

2. Maintenance View access request can be faxed directly to the RAWS Help Desk.

3. For Maintenance Edit, sign the completed form and send to your regional coordinator. Do **NOT** fax Maintenance Edit request directly to RAWS, your request will not be processed. If you do not know who your regional coordinator is, contact your agency rep. listed below.

4. Regional Coordinators who are authorizing users for edit access need to forward the completed form to their respective Agency Representatives listed below.

5. Agency Representatives need to review the form and forward all approved forms to the RAWS Help Desk for processing.

Agency	Representative	Fax Number	Email Address
BLM	Robert Swofford	(208) 387-5397	rswofford@blm.gov
NPS	Mark Fitch	(208) 387-5250	mark_fitch@nps.gov
FWS	Kevin Conn	(208) 387-5668	kevin_conn@fws.gov
BIA	Steve Smith	(405) 273-0072	stephen.smith@bia.gov
USFS	Linnea Keating	(208) 476-8285	lkeating@fs.fed.us

Helpful Tips

1. **If you need edit access to an entire unit, please list the Agency, Region and Unit in Section 3. This way if you delete or add a new station to your unit, you will not have to fill out another form and go through the process all over again. WFMI will automatically add the new stations to your edit access. When you do this you do not have to put the individual stations in the blocks.**
2. **If you need edit access to multiple agencies, you have to fill out a separate form for each agency and send it through their proper channels to receive access.**